girl scouts
heart of new jersey

Job Description

JOB TITLE: Counselor	FLSA:
DEPARTMENT: GSHNJ Camps	SALARY RANGE: Day Camp - $430- $540 per week Sleepaway Camp - $325 - $450 per week housing provided
REPORTS TO: Unit Leader, Assistant Director, Camp Director	Additional Benefits: In accordance with New Jersey law, part-time and seasonal employees accrue paid sick leave.

JOB SUMMARY:
The role of the Counselor is to assist in providing/lead an engaging camp programs and camper supervision for a group of girls. They are responsible for assisting in leading and supervising a group of campers within a unit and providing input for the weekly activity plan, under the direct supervision of a Unit Leader.

MAJOR ACCOUNTABILITIES:

- Attend and successfully complete all required training, program workshops, staff meetings, and supervisory sessions.
- Assist in guiding activities and experiences in the unit through girl-adult planning, with an emphasis on session and program theme, and the Girl Scout program.
- Participate in the planning and implementation of the weekly activity plan for the unit, coordinate unit activities with other camp units.
- Assist in supervising, participating and leading all aspects of the campers daily activities including change days, all-camp activities, rest hour, cook-outs, program activities, unit time, specialty programs, all-camp, meal times, kapers, off-site trips, etc., as assigned. Ensure girl/adult supervisory ratios are maintained at all times.
- Act as a role model, lead, guide, participate with a positive outlook, interact with campers, and promote participation.
- Work as a team member, share, accept direction, carry out duties as assigned by Unit Leader
- Actively engage campers in activities, including hikes, games, skits, songs, etc., as part of the camp experience.
- Assist in monitoring health and safety of campers, report all accidents/illnesses to Health Supervisor.
- Keep accurate records, ensure the health and safety of camper's, and ensure camper's allergy plans are followed.
- Communicate all concerns including behavioral issues, maintenance issues, program needs in a timely manner.
- Knowledge and compliance with GSHNJ, Local, State, Federal, Youth Camp, and ACA health and safety standards, including adherence with all procedures and protocols related to communicable diseases such as measle, rabies, and COVID-19.
- Actively participate in the end of the week clean up on Saturdays. (SLEEPAWAY CAMP ONLY)
- Assist in instructing and leading campers in emergency procedures such as fire drills, evacuations, etc., as required.
- Assist in the completion of weekly program evaluations and recommendations.
- Perform other duties as Bus Counselor, Before/After Care Counselor, and/or Overnight Counselor if needed. (DAY CAMP ONLY)
- Perform other duties as assigned for the betterment of the campers, program, camp, and the council.

JOB QUALIFICATIONS:

- Must be at least 18 years of age.
- Current certification in First Aid, CPR, and AED child and adult or willing to attend required training.
- Camping experience at a Girl Scout camp, youth camp, and/or Girl Scout experience.
- Mature, reliable, responsible, good judgment, patience, strong interpersonal skills, and a sense of humor.
- Ability and desire to work with girls and adults in a camp setting.
- Ability to communicate clearly, to be flexible and adaptable, and to remain calm in an emergency.
- Have an understanding of the capabilities, needs, and interests of children.
- Have an appreciation for nature, the outdoors and camping.
- Ability to work as part of a team, manage multiple priorities and creatively problem solve.